



PRINCIPAL / VICE-PRINCIPAL TRANSFER POLICY

Procedures

- 1.0** Principals and Vice-Principals will have an opportunity to express their interests on the Principal/Vice-Principal Transfer Form.
- 2.0** Proposals for transfers will be based solely upon the need to provide one or more of the conditions outlined in the Rationale.
- 3.0** Care shall be taken by the Board to prevent undue disruption,
 - 3.1** to the school system through a large number of principals and vice-principals transfers in any one year;
 - 3.2** to a school through transferring both the principal and vice-principals in the same year (if possible);
- 4.0** It is understood that the transfers shall be based upon a careful consideration for the balance between the needs of the system and the individual.
- 5.0** It is understood that transferring will not be used as a means of disciplinary action.
- 6.0** The supervisory officer will discuss the proposed transfer with the principal/vice-principal prior to the proposal for transfer being recommended to the board by the Director of Education.
- 7.0** School Councils will be consulted as per Regulation 612.
- 8.0** The announcement of transfer shall be made as soon as possible.

Appendices

References