



TRUSTEE EXPENSE

1.0 Rationale

The Board will reimburse Trustees for reasonable and appropriate expenses incurred in the performance their duties;

As elected officials, school trustees are guardians of the public trust and the establishment of a distinct trustee expense policy by school boards to promote financial integrity, accountability and transparency will improve public confidence in Ontario's public education system;

Pursuant to the Education Act (the "Act"), boards are permitted to provide honoraria to their trustees for their services. In addition to the honorarium, the Act also provides:

- Boards may establish a policy in order to reimburse trustees "for all or part of his or her out-of-pocket expenses reasonably incurred in connection with carrying out the responsibilities of a board member.";
- Boards are authorized to reimburse trustees for travel to and from a trustee's residence to a meeting of the board, or of a committee of the board, by either a per kilometer rate established by the board or for all or part of their reasonable out-of-pocket expenses incurred in connection with the travel;
- Trustees may be reimbursed for all or part of their out-of-pocket expenses incurred for travelling on specific business of the board.

It is reasonable to provide Trustees with equipment, supplies and services deemed necessary to perform their duties during their term of office.

Beginning in January 2019, the annual honorarium to cover trustee's out-of-pocket expenses became 100% taxable.

2.0 Definitions

3.0 Policy

It is the policy of District School Board Ontario North East to reimburse Trustees for expenses incurred in performing their duties in accordance with the District School Board Ontario North East Travel, Meal and Hospitality Expenses Directive, administrative regulations and procedures as contained herein at rates established by the Board, that the rates be reviewed annually in November of each year for the next upcoming calendar year and that the equipment, supplies and services deemed necessary to perform their duties during their term of office be provided to Trustees.